East Sussex Naturists | Data Protection Policy 2021

Data Protection

The General Data Protection Regulation (GDPR) is EU legislation that enhances the existing UK Data Protection Act 1998.

East Sussex Naturists is a small non-profit club, so there is no requirement to register with the ICO (Information Commissioners Office). We are, however, legally required to take reasonable steps to secure any data that we hold on members and visitors.

We require your consent to hold your data to conform to the new regulations and so membership renewal forms will need to be signed annually.

East Sussex Naturists Data Protection Policy 2021

East Sussex Naturists is a non-profit organisation run for the benefit of it's members. It is required to comply with the principals of the 1998 Data Protection Act (DPA) and 2018 General Data Protection Regulation (GDPR) and so we have a Data Protection Policy as described below.

Your personal data is held for administration and communication purposes only for use within the East Sussex Naturists club and its activities and for no other purpose. Your personal data will not be shared with anyone outside this group.

We are a member club of BN (British Naturism). We collect BN numbers only to count the number of BN members in our club and we pass that number to BN, but no details on individuals.

Your data will be held within the services of membermojo.co.uk and not on any private computer. In addition, we may maintain paper swim records for financial purposes. All paper records will be shredded after the end of the membership renewal period (December 31st) and new membership and visitor forms will need to be signed to give us permission to store your data. It will be a condition of membership/attendance that permission is given to store the information given. The data provided on the forms will be stored digitally in a database on membermojo.co.uk and not on any private computer. Access to the data is restricted to officers of the club.

A paper membership form can be printed from membermojo.co.uk .The membership form also provides an optional plastic membership card to be requested by any member. Cards may be made by a third party in batches so the delivery date is variable.

The club will not appoint a Data Protection Officer. Any questions on the policy can be discussed with any committee member.

What type of information do we collect?

We receive, collect and store information using the host's (Wix.com) tools. Data you enter on our website or provide us in any other way is stored. In addition, the Internet protocol (IP) address used to connect your computer to the Internet; login; e-mail address; password; computer and connection information, and purchase history are all collected. We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. We also collect personally identifiable information (including name, email, password, communications). We do not provide online payments and so do not store any payment related details (including credit card information).

Why do we collect such personal information?

We collect such Non-personal and Personal Information for the following purposes:

- 1. To be able to contact our Visitors and Users with general or personalized service-related notices and promotional messages;
- 2. To create aggregated statistical data and other aggregated and/or inferred Non-personal Information, which we or our business partners may use to provide and improve our respective services;
- 3. To comply with any applicable laws and regulations.
- 4. We hold an attendance record to be used for financial and analytical purposes by the examiner of our accounts (determined annually at the Club AGM).



East Sussex Naturists | Data Protection Policy 2021

How is data stored?

Our website is hosted on the Wix.com platform. Wix.com provides us with an online platform that allows us to sell our products and services to you. Your data may be stored through Wix.com's data storage, databases, and general Wix.com applications. They store your data on secure servers behind a firewall.

In addition, we hold a membership data on membermojo.co.uk which also manages any email address lists required for the purposes of emailing an irregular newsletter and notice of AGM and other club meetings. Phone numbers are collected and only used should the pool be closed for any reason when a swim would normally take place or an event has to be cancelled at short notice, or if there is a need to contact a member or visitor privately on a club rules matter. Addresses are used only if we are unable to get a response from a person by email or phone where we need to discuss a club rules matter with that person. Membership may be withdrawn if no response can be obtained within a reasonable period.

How do you communicate with your site visitors?

We only respond to visitor's requests through our website or Facebook page by email.

Privacy policy updates

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

Questions and your contact information

If you would like to: access, correct, amend or delete any personal information we have about you then this can be done via membermojo.co.uk, where access does not require you to be registered with that website - please use the sign in without a password option where a link will be sent to your email address. You may also contact us at <u>ESnaturists@gmail.com</u> or of course any committee member at an event.

laturists 2021